

JAG Committee remit

Updated February 2011

MISSION AND AIMS

Mission statement

The JAG's mission as an organisation is to provide UK wide support for the whole of the endoscopy workforce to ensure they have the skills, resources and motivation necessary to provide the highest quality, timely, patient-centred care.

Aims

As a group, the JAG aims:

- To set standards for individual endoscopists
- To set standards for training in endoscopy
- To quality assure endoscopy units for training
- To quality assure endoscopy training courses

ROLE AND REMIT

The committee is responsible for policy and strategy. It is supported by three quality assurance groups, and receives regular reports from these groups. It is the focus for communicating agreed policy and standards to the relevant SACs, colleges and societies, and listening to feedback from them. The committee has one representative each from the specialist societies, the colleges, and the trainee groups, and one each from the SAC in gastroenterology, in upper GI surgery and in lower GI surgery. There is a national training lead and a clinical lead on the committee, as well as representatives from the Endoscopy Associates Group and a nurse trainer. It is not proposed to have individual procedures represented on the committee, since the membership will cover all procedures. There is a chair, and a deputy chair, and the chair of each of the QA groups is a member.

This is a large committee, so, wherever possible, members have multiple responsibilities. Crucially, members must be responsible for formal communication of JAG policy and standards to their respective organisations and for ensuring they are present at meetings or send a deputy.

OPERATIONAL RESPONSIBILITIES

The JAG will profile its business to support regular meetings of the groups, with an indicative frequency of 6 monthly group meetings but remote working outside of the face-to-face meetings.

At least one meeting annually should be (part) together.

The JAG itself will continue to meet 3 monthly for the present. It will alter the agenda to be less information-sharing, and more deliberating on policy & strategy. Items will be divided into those for report (no discussion) and those for discussion.

CHAIR'S ROLE

The role will provide leadership and direction of the JAG. It will necessarily involve high level communication with and representation to the leaders of the SACs, colleges, societies, and regulatory bodies. There will be a need for adjudication in various decisions regarding accreditation of endoscopy units and individuals.

DEPUTY CHAIR

The role will provide additional professional resource to the chair, to assist in setting the agenda for the JAG, to provide a sounding board for the chair, and to deputise at meetings or in decision-making when the chair is unavailable. Drawn from membership.