



JAG training centre and course lead

Job description

Post title:	JAG training centre and course lead
Period of appointment:	Two years, renewable for a further year by agreement
Funding:	0.25 PA per week (or equivalent)

Duties of Post

The post holder will be responsible for providing leadership and coordination to the JAG approved training centres. They will be responsible for leading on projects relevant to training centres and courses. Also for representing training centres to JAG and other relevant stakeholders.

Current themes of work include:

- Leading and coordinating training centres and courses in context of COVID-19.
- Supporting the review and update of the quality assurance process for training centres and courses, including revision of the courses learning objectives.
- Supporting trainer pathway development with regard to training course faculty.
- Facilitating and encouraging links with JETS Workforce training and faculty.
- Encourage communication and sharing of knowledge between course leads (medical, nurse and admin), faculty and JAG.
- Providing input into JETS website and communications relating to training centres.
- Supporting JAG and the training centres in developing alternative endoscopy training methods using technology enhanced learning

The post holder will be expected to represent training centres by:

- Chairing training centres group
- Attending JAG training group and liaising with JAG clinical governance groups and leads on matters relating to training centres
- Liaising with relevant stakeholders such as deaneries, HEE and relevant industry representatives
- Advising JAG office on issues relating to training centres and courses including applications for new centres and courses.

The post holder will work closely with the JAG training group chair, training centre leads and the JAG office team.

Location of Duties

Much of the post holders' work may be delivered from their own locality using electronic methods of communication.

The post holder will be expected to attend:

- JAG training centre group meetings (currently 4 x 2 hour online meetings per year)
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Person description

- Active JAG training course faculty based at a JAG approved training centre (having taught on a range of courses including basic skills and train the trainers courses)
- Practising and highly competent endoscopist with understanding of national policy and current issues in endoscopy and endoscopy training
- Knowledge and understanding of JAG activity and scope of work
- Wide experience of delivering endoscopy training
- Ability to lead and communicate effectively
- Ability to resolve any disputes or issues tactfully and constructively, and to negotiate with diplomacy
- Commitment, drive and energy
- High level of self-awareness and well developed personal values and behaviours
- Presentation skills

JAG clinical advisory groups

Below shows the JAG governance groups and their current chairs. The training course and centre lead will chair the Training centres group which reports to, and works closely with the JAG training group.

