



JAG accreditation

Assessor role description

Assessors are the face of the accreditation programme, promoting and championing JAG. They have a critical role in assessing services for accreditation, providing a fair, comprehensive, and supportive assessment, and providing suggestions for improvement.

Assessors are expected to:

- Provide open communication with services during the assessment, building a productive relationship.
- Undertake a remote assessment of services, involving the online review of evidence submitted and providing feedback to services through the website.
- Undertake a site assessment of services involving the inspection of site facilities, interviewing staff, reviewing service evidence and contributing to the assessment report.
- Respond to queries from quality assurance assessors and the service after an assessment to ensure the assessment report is consistent and fair.
- Develop an expert understanding of the accreditation programme, standards and evidence requirements.
- Show commitment to acquire the knowledge and skills in the assessment process.
- Provide constructive and fair feedback to services and receive feedback from fellow assessors.
- Attend at least one assessor review day annually and remote update sessions.
- Undertake further roles as agreed with the JAG office, such as quality assurance assessor, annual renewal assessor or service trainer.
- Any other duty related to the accreditation of services, as reasonably determined with the JAG office.

Assessors are expected to carry out at least three assessments annually. Some site assessments may last for more than one day and may involve travel outside of an assessor's local area. Assessors will be informed of the length and location of an assessment before they commit to undertaking the assessment. Once an assessor has indicated their commitment to an assessment,

the assessor will be expected to undertake the assessment at the pre-determined time and location.

Person specification

Assessors are expected to:

- be actively involved in the provision of an endoscopy service
- have experience in endoscopy improvement
- be a strong representative of the accreditation programme and accreditation as a method of improvement
- have experience of building high quality working relationships, including working with remote teams
- be skilled at providing support, advice and critique in a professional and constructive way
- show integrity at all times and be in good standing with their employer
- actively work towards accreditation within their service
- abide by the assessor code of conduct

Role specific requirements

Medical assessors should:

- hold up-to-date registration with the General Medical Council or Irish Medical Council
- hold a certificate of specialist training in endoscopy or demonstrable experience of independently undertaking endoscopy procedures
- have at least 5 years' experience at consultant or SAS level in an endoscopy service
- be experienced and practicing endoscopists.

Nurse assessors should:

- be registered with the Nursing and Midwifery Council or Nursing and Midwifery Board of Ireland.
- hold an appropriate academic qualification in their specialty (preferable)
- have at least 5 years' experience at senior nurse level in endoscopy or demonstrable experience in other roles supporting endoscopy developments.

Management assessors should:

- have at least 5 years' experience in leading an endoscopy, GI or cancer service or have previous experience in quality improvement work in endoscopy or as an auditor / assessor in a related field (eg cancer peer review or Bowel Cancer Screening Programme)



The Royal College of Physicians (RCP) believes that equality of opportunity is fundamental in whatever way individuals become involved with the RCP, whether as physicians, physicians-in-training or staff. It welcomes and actively seeks to recruit people to its activities regardless of race, religion, ethnic origin, disability, age, gender and sexual orientation. The RCP aims to reflect the diversity of its members in all its committee, senior roles and staff.