



Date of procedure			
Trainee name		Membership no. (eg. GMC/NMC)	
Trainer name		Membership no. (eg. GMC/NMC)	
Outline of case			
Difficulty of case	Easy	Moderate	Complicated
Please tick appropriate box			

Supervision required  Complete DOPS form by ticking box to indicate the appropriate level of supervision required for each item below. Constructive feedback is key to this tool assisting in skill development.	Maximal supervision Supervisor undertakes the majority of the tasks/decisions & delivers constant verbal prompts	Significant supervision Trainee undertakes tasks requiring frequent supervisor input and verbal prompts	Minimal supervision Trainee undertakes tasks requiring occasional supervisor input and verbal prompts	Competent for independent practice no supervision required	Not applicable
<b>Pre-procedure</b>					
Consent					
Indication					
Risk					
Preparation					
Equipment check					
<b>Patency Pre Procedure overall</b>					
<b>Patency Procedure</b>					
Patency Ingestion					
Patient localisation					
<b>Patency procedure overall</b>					
<b>Post procedure</b>					
Management plan					
<b>Post procedure overall</b>					
<b>ENTS (endoscopic non-technical skills)</b>					
Communication and teamwork					
Situation awareness					
Leadership					
Judgement and decision making					
<b>ENTS Overall</b>					



Learning Objectives for the next case	
The objectives should be added to the trainee's personal development plan (PDP) once DOPS is completed	
1.	
2.	
3.	

Overall Degree of Supervision required	Maximal Supervision Supervisor undertakes the majority of the tasks/decisions & delivers constant verbal prompts	Significant Supervision Trainee undertakes tasks requiring frequent supervisor input and verbal prompts	Minimal Supervision Trainee undertakes tasks requiring occasional supervisor input and verbal prompts	Competent for independent practice no supervision required
Please tick appropriate box				



## DOPS form guidance and descriptors

Pre Procedure	
Consent	<ul style="list-style-type: none"> <li>Complete and full explanation of the procedure including proportionate risks and consequences without any significant omissions.</li> <li>Avoids the use of jargon.</li> <li>Does not raise any concerns unduly.</li> <li>Encourages questions to be asked by adopting appropriate verbal and non-verbal behaviours and develops adequate rapport with the patient.</li> <li>Respects the patient's own views, concerns and perceptions</li> </ul>
Indication	<ul style="list-style-type: none"> <li>Full and appropriate assessment of the appropriateness of the procedure and any viable alternatives.</li> </ul>
Risk	<ul style="list-style-type: none"> <li>Appropriate assessments of peri-endoscopy risks in current patient</li> <li>Considers if patency capsule necessary or reviews result of patency capsule before performing study.</li> </ul>
Preparation	<ul style="list-style-type: none"> <li>Ensures all appropriate pre-procedure checks are performed as per local policies.</li> <li>Ensure procedure is carried out with full respect for privacy and dignity.</li> </ul>
Equipment check	<ul style="list-style-type: none"> <li>Ensures patency capsule functions correctly using the patency scanner</li> </ul>
Patency procedure	
Patency ingestion	<ul style="list-style-type: none"> <li>Ensures capsule swallowed in safe manner with appropriate resuscitation equipment available</li> </ul>
Patency localisation	<ul style="list-style-type: none"> <li>Performs patency scan in appropriate environment at appropriate time after ingestion</li> <li>If patency scanner not being used, or if the scan is positive, then appropriate imaging to localise the capsule is arranged and reviewed.</li> </ul>
Post procedure	
Management plan	<ul style="list-style-type: none"> <li>Organises capsule endoscopy within appropriate timescale if scan negative or imaging confirms location beyond small bowel.</li> <li>Cancel video capsule if scan positive and patency located to small bowel</li> <li>Clear communication of results and management plan with patient and/or carers.</li> </ul>
ENTS (endoscopic non-technical skills)	
Communication and teamwork	<ul style="list-style-type: none"> <li>Gives and receives knowledge and information in a clear and timely fashion.</li> <li>Ensures that the team are working together from the same information and understand the 'big picture' of the case.</li> <li>Ensures that the patient is at the centre of the procedure, emphasising safety, comfort and giving information in a clear and understandable fashion</li> </ul>
Situation awareness	<ul style="list-style-type: none"> <li>Maintains continuous evaluation of the patient's condition.</li> <li>Ensures lack of distractions and maintains concentration, particularly during difficult situations.</li> </ul>
Leadership	<ul style="list-style-type: none"> <li>Provides emotional and cognitive support to team members by tailoring leadership and teaching style appropriately.</li> <li>Supports safety and quality by adhering to current protocols and codes of clinical practice.</li> <li>Adopts a calm and controlled demeanour when under pressure. Utilising all resources to maintain control of the situation and taking responsibility for patient outcome.</li> </ul>
Judgement and decision making	<ul style="list-style-type: none"> <li>Considers options and possible courses of action to solve an issue or problem, including assessment of risk and benefit.</li> <li>Chooses a solution to a problem, communicates this to team members and implements it</li> <li>Reviews outcomes of procedure or options for dealing with problems. Reflects on issues and institutes changes to improve practice</li> </ul>