

JAG accreditation scheme

Stage one: quality improvement self-assessment



Introduction

Before services can be accredited, they must self-assess their service against the GRS and work towards the JAG standards. This document summarises the stage one self-assessment pathway and the actions services must take to be eligible for an accreditation assessment.

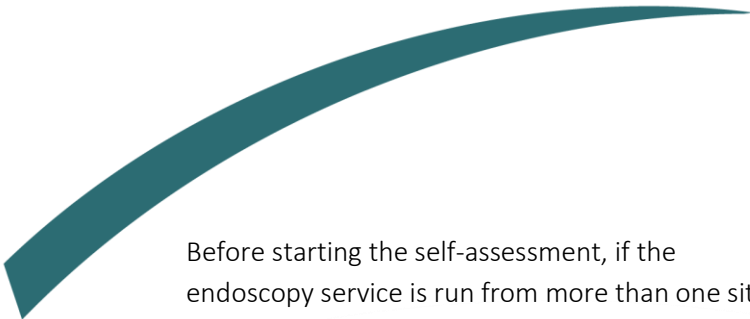
Global rating scale (GRS)

The GRS is a quality improvement tool for endoscopy services to benchmark their practice and understand their achievement against the standards. Services complete the GRS in April and October on the JAG website each year (the service leads will be contacted to remind them of this), although it can also be completed at any time between this. The GRS is made up of a number of 'measures' which are assigned a level from D – A (D being low and A being high). Services self-assess against each measure and should work towards meeting all measures rated as level B – D. Once they have done this, they should start uploading evidence for assessment.

Self-assessment against the accreditation standards

The accreditation standards are a separate framework which summarise the GRS and are what the service will be assessed against when they go forward for accreditation. Services should upload their evidence against them, detailed in the [evidence guide](#).

To upload evidence, services can complete a RAG rating to show which standards haven't been met, which have been met but which don't have evidence, and which are met and fully evidenced. All standards must be fully evidenced before an assessment can be requested.



Before starting the self-assessment, if the endoscopy service is run from more than one site, please contact JAG to find out whether a multi-site self-assessment should be completed.

There is no time limit for services to complete their self-assessment and request an assessment.

Requesting an assessment

An assessment can be requested through the JAG webtool by providing three potential dates for the site assessment. These dates must be at least 3 months in advance (see the stage two guidance on the JAG website). JAG will respond within 5 – 10 days of submitting the request with further details on how to proceed.

Service completes the GRS census biannually in October and April



Service meets level B across the GRS



Service uploads evidence against the accreditation standards



Service requests an assessment

When requesting an assessment, the service will need to meet each of the criteria below or add a supporting comment to explain why one is not being met:

Assessment eligibility

- ✓ The service has been operational for at least 1 year
- ✓ The service is meeting national waiting time targets
- ✓ The service has paid all invoices for JAG, including the annual subscription
- ✓ The service has completed a GRS census and has achieved level B across all standards
- ✓ A representative has attended an accreditation training day in the last year
- ✓ The service does not have current or planned building works
- ✓ The service has not uploaded any patient identifiable information to the website.

Assessment requirements

- ✓ The service will have an operational list running on the day of the assessment; for multi-site assessments, each site must have an operational list running on the date specified for the assessment
- ✓ The service leads (namely clinical, nursing and managerial leads) will be available and present on the day of the assessment



Support

JAG offers the following support for services working towards accreditation:

Training days

JAG holds [regular 1-day courses](#) to provide practical advice and support to endoscopy services seeking JAG accreditation. We strongly recommend medical, nurse and management leads attend this course as a team to ensure they fully understand the requirements of JAG accreditation.

Video guides

Services can find [video guides](#) on common topics such as uploading evidence. More videos are being produced in due course.

Guidance documents

JAG has produced a range of [guidance documents](#) to provide further information on particular areas of the standards.

Resource library

JAG has gathered a [small number of key documents](#) which can be used as a template. These documents are all examples, and JAG does not mandate their use. They can be downloaded from the JAG website.

Knowledgebase

JAG has developed a knowledgebase containing frequently asked questions about all aspects of JAG accreditation as well as JETS, JETS workforce and the national endoscopy database (NED). You can access the knowledgebase by going to www.thejag.org.uk/support.

Helpdesk

If services still need help after accessing the above resources then they can contact our helpdesk by going to www.thejag.org.uk/support or emailing askJAG@rcplondon.ac.uk.

Further information

For further information please see www.thejag.org.uk/support.

Document control	
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